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# CHIKE UGOCHUKWU

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## PROFESSIONAL SUMMARY

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Am looking for a challenging opportunity with a rapidly growing organization that can provide us with a range of goals and objectives within a contemporary and economical business setting to enhance our professional skills, capabilities, and knowledge in order to contribute meaningfully to the growth and development of the organization. Hard-working personality with strong organizational skills. Achieves company goals through exceptional planning and prioritization.

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## WORK HISTORY

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**Supply Chain Manager/Cyber Security Specialist, 05/2022 – 01/2023**

**Huawei Technologies Company (Nigeria) Limited** – Lagos, Island, Nigeria

I was the Supply Chain Manager/Cyber Security Specialist with Huawei Technologies Company (Nigeria) Limited overseeing the Supply Chain Department. My duty was to manage the company's overall supply chain, logistics strategy, and operations in order to maximize the process effectively and productively. Alongside this, I functioned as a Cyber Security Specialist and assisted to combat security threats and addressing potential vulnerabilities in the company's supply chain management system.

**Key Responsibilities:**

- Planned and implemented all supply chain management strategies for the organization.
- Negotiated with suppliers and customers for best prices, payment terms, and delivery timelines.
- Kept abreast of the current trend in volatile variables of the supply chain such as cost of raw material, logistics rate, and so on.
- Identified and implemented sustainable and less-resource-intensive solutions to supply and logistics.
- Adopted and complied with industry standards and best practices.
- Combated security threats and found potential vulnerabilities in the company's supply chain management system
- Created risk prevention measures in order to enhance effective supply chain management system and save the company from loss
- Addressed information security within supplier agreements
- Ensured proper and available internet system to support efficient supply and warehousing activities.

**International Trade Specialist, 07/2021 – 11/2021**

**Beijing Mega Beauty Technology Limited** – Tianjin, China

As an International Trade Specialist for the firm, I managed trade advancements and enhancements, and also encouraged business coalitions in international nations.

**Key Responsibilities:**

- Designed various measures of dynamism for the company and help them put in strong management support, recommendation, and enforcement.
- Optimized trade financing business growth possibilities in other nations for my organization.
- Formed and developed foreign trade associates and other such organizations for the firm.
- Strategised and stood in lieu of company business associates by getting acquainted with trade policies and principles of them.
- Coordinated credit and financial activities and facilitated payments for import and export transactions.

**International Trade Specialist, 01/2021 – 06/2021**

**Runfei Steel Service Centre Limited – Tianjin, China**

I worked directly with General Manager in charge of Operations. I offered support for businesses through advice for international expansion in Africa.

**Key Responsibilities:**

- Made market analysis and segmentation based on foreign companies and market indicators.
- Provided statistics, forecasting, and projections concerning International trade and investment to the organization.
- Prepared and submitted budget on marketing plans to the management for review and approval.
- Abreast with International events and changes to laws and requirements that may impact operations.
- Assisted in negotiating business transactions with international banks.

**International Trade Specialist, 12/2019 – 12/2020**

**Drivworld Limited – Tianjin, China**

My role in the firm was to support the organization with business information about expansion opportunities and how to execute International business strategies in Africa.

**Key Responsibilities:**

- Coordinated credit and financial activities and obtained payments for import and export payments.
- Advised on matters related to tariffs, market, and federal and foreign regulations.
- Ensured filings, documents, and regulatory requirements are accurate.
- Abreast with International events and changes to laws and requirements that may impact operations.
- Assisted in negotiating a business transactions with international banks.

**Chinese Translator and Administrator, 11/2018 – 08/2019**

**Sujimoto Group, Banana Island – Lagos, Nigeria**

As an Administrative Personnel cum translator, my role was to provide accurate, culturally sensitive, and timely Chinese to English Language and vice versa translation and interpretation for the organization. Also, I did general administrative support.

**Key Responsibilities:**

- Translated officer notes, letters, reports, and other documents.
- Provided Chinese/English support for staff and expatriates.
- Supported the management team in the development of its general activities.
- Proofread and processed technical documents and texts in English and Chinese Languages.
- Performed other related administrative duties as required by the country manager.

**Chinese Translator, 03/2018 – 11/2018**

**Sinoma International Engineering Co., Ltd – Kogi, Nigeria**

I report to the Administrative Manager. My role was to listen, read, write, and speak in both languages (Chinese and English Languages) in order to assist with the interpretation of contents and facilitate communication.

**Key Responsibilities:**

- Conveyed real-time speech into or from Chinese to English Language and vice versa.
- Translated Chinese intermediate to advanced level printed materials including technical manuals and Chinese foreign language periodicals into good grammatical English.
- Participated in analytical meetings or conferences when necessary.
- Prepared and updated databases of translated source Chinese materials.
- Cross-referenced specialized dictionary and translation tools to ascertain the quality of translation in business documents.
- Read, proofread, edited, and revised as needed any written document/material such as legal documents, medical records, news reports, or specific journals and rewrote the materials into a special language, especially, English to Chinese and vice versa.

**Chinese Translator, 11/2017 – 03/2018**

### **Nigeria Wood Factory – Enugu, Nigeria**

I was responsible for support for the office with regard to communication by assisting to read, comprehend, and translate Chinese words and ideas into English Language and vice versa.

#### **Key Responsibilities:**

- Provided both simultaneous and consecutive interpretation support.
- Translated Chinese intermediate to advanced level printed materials including technical manuals and Chinese foreign language periodicals into good grammatical English.
- Participated in analytical meetings or conferences when necessary.
- Prepared and updated databases of translated source Chinese materials.
- Cross-referenced specialized dictionary and translation tools to ascertain the quality of translation in business documents.
- Read, proofread, edited, and revised as needed any written document/material such as legal documents, medical records, news reports, or specific journals and rewrote the materials into a special language, especially, English to Chinese and vice versa.

### **Computer Repairs and Networking, 01/2012 – 08/2013**

#### **Trinity Computer College Technology – Enugu State, Nigeria**

I worked as the Computer Networker and Repairer for the firm and managed all issues regarding to systems networking, repair, and maintenance.

#### **Key Responsibilities:**

- Designed and installed well-functioning computer networks, connections, and cabling.
- Performed troubleshooting to system failures and identify bottlenecks to ensure long-term efficiency of the network.
- Inspected Local Area Network infrastructure and fixed minor or major problems/bugs.
- Tested and configure software and maintained and repaired hardware and peripheral devices.
- Evaluated network performance and found ways of improvement.
- Organized and scheduled upgrades and maintenance without deterring others from completing their own work.
- Did regular data backups to protect the organization's information.
- Provided technical direction to co-workers on computer and network usage and offered comprehensive advice and instructions.

### **Computer Operator, 01/2009 – 07/2010**

#### **Excel Computer Centre – Warri, Nigeria**

As a Computer Operator in the Computer Training Centre, I was charged with the responsibilities of handling and managing computer-related issues, especially, maintenance.

#### **Key Responsibilities :**

- Identify and correct file and system errors.
- Performed day-processed operations according to a business production scheme.
- Performed backup procedures to reduce the risk of data loss.
- Maintained computer equipment and inventory and organized repairs as needed.
- Collaborated with Programmers and Systems Analysts to coordinate testing environments and resolve system problems.
- Maintained and managed processing logs and run procedures manual.
- Answered questions and troubleshooting problems for users.

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## **SKILLS**

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- Chinese Professional Translator.
- A very good team player. Also, ability to function
- Highly creative. This helps me to come up with ideas to improve processes or products and to help the team find Innovative solutions to their tech

independently with little or no supervision.

- Ability to configure, manage and maintain networks; as well as, maintain servers, routers, and personal computers.
- Skilled in Local Area Network Technology.
- Ability to solve problems with utmost patience and persistence while tinkering through trials in the course of troubleshooting.

problems.

- Good verbal and written communication skills to assist in either vertical or horizontal work relationships in order to hasten solutions
- To tech problems and harness the power of tech tools.
- An organized personality makes me handle multitasking effectively and become more productive at work.
- Attentive to details/instructions.

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## EDUCATION

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**Master of Science:** Internet Of Things with Cyber Security, 01/2023 - Current  
**Bournemouth University** - Bournemouth, England, United Kingdom - In View

**Masters of Teaching Chinese:** Language and Culture, 09/2019 – 05/2021

**Chinese International Education Tianjin University** - Tianjin, China, China - Distinction

- Awarded Best voluntary Student 2021

**HSK Level 6 with Advance Speaking Certificate:** Chinese Language, 03/2016 – 05/2018

**Nnamdi Azikiwe University Confucius Institute** - Anambra, Nigeria

- HSK LEVEL 1,2,3,4,5 and 6.
- Advanced Speaking Level.
- Received Scholarship to Study for Master's in China.
- Dean's List of Best Students 2017 and 2018.

**Higher National Diploma:** Computer Engineering, 09/2014 – 05/2016

**Federal Polytechnic, Oko** - Anambra, Nigeria - Upper Credit

- Elected to Governor for my Department at the Faculty Level in 2016.
- Elected Captain of my Final Project Group.

**Diploma of Higher Education:** Computer Engineering, 09/2011 – 05/2013

**Federal Polytechnic, Oko** - Anambra, Nigeria - Upper Credit

- Elected Final year Project coordinator

**National Examination Council Examination:** Science, 09/2002 – 05/2008

**Tony Cheta College** - Kano, Nigeria - Excellent

- Awarded Best in Mathematics
- Awarded Best in Economic
- Member of Science Club
- Elected as Time Keeper for the School in 2007

**First School Leaving Certificate Examination:** Science, 09/1995 – 05/2001

**Aggie Nursery And Primary School** - Nimo, Anambra State, Nigeria - Excellent

- Awarded Best Graduating Student

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## LANGUAGES

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**English:** Native language

**Chinese (Mandarin):** C1

Advanced

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## TRAINING

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- Human Resources and Skill Acquisition ( Leadership, Inter-Personal Relationship, Communication, and Entrepreneurship Skills)
- Basic Office Computer Applications ( Ms. Word, Ms. Excel, PowerPoint, Access, Publisher, Internet)
- ALX Training in Full Stack( In View)
- Coursera: Cyber Security Fundamentals
- IBM Cybersecurity Analyst Professional Certificate.